

BURNSCAR GARMENTS (CUSTOM MADE)

TABLE OF CONTENTS

	<u>PAGE</u>
1.0 AUTHORIZER QUALIFICATIONS.....	J-2
2.0 PRESCRIPTION.....	J-2
3.0 ELIGIBILITY CRITERIA	J-2
4.0 ELIGIBILITY RESTRICTIONS	J-2
5.0 CONTRAINDICATIONS FOR ELIGIBILITY	J-3
6.0 QUANTITY LIMITS.....	J-3
7.0 CLIENT RESPONSIBILITIES / INSURANCE COVERAGE	J-3
8.0 AUTHORIZER RESPONSIBILITIES	J-3
9.0 VENDOR RESPONSIBILITIES	J-4

BURNSCAR GARMENTS (CUSTOM MADE)

1.0 AUTHORIZER QUALIFICATIONS

PT, OT and/or RN; generally, working on a Burn Unit.

Please note: If the authorizer is doing the actual fitting, he or she must be a certified fitter by taking a manufacturer fitter's course that is recognized by AADL and renew this certificate every five years. A copy of the certificate must be submitted to AADL's medical/surgical program manager.

The above qualifications also apply to assessors.

2.0 PRESCRIPTION

All authorizations for burnscar garments must have a copy of the physician's prescription attached to the AADL authorization and/or change form.

Please note: The prescription must NOT include any manufacturer's advertising.

3.0 ELIGIBILITY CRITERIA

AADL assists with the cost of burnscar garments for individuals who have documented burns and are authorized burnscar garments as part of a Burn Unit treatment discharge program.

PRIOR APPROVAL PROCESS: Severe animal bites, necrotizing fasciitis and/or severe road burn.

Do not complete an authorization form until approval is obtained. authorizers must provide the following to AADL's Medical/Surgical Program Manager prior to completing a 1250 form:

- client's diagnosis and/or associated clinical factors;
- quantity and product clinically needed;
- client's data (client's full name, date of birth, and personal health care number);
- clinical pictures may be requested.

4.0 ELIGIBILITY RESTRICTIONS

AADL does NOT provide burnscar garments for:

- use in acute care facilities;
- use in sub-acute facilities;
- short-term interventions;
- pre or post-operative use;
- for application or intervention in a physician's office;
- for client's not meeting AADL's eligibility criteria for burnscar garments.

5.0 CONTRAINDICATIONS FOR ELIGIBILITY FOR BURNSCAR GARMENTS

AADL does **NOT** provide burnscar garments for:

- post-surgical (surgical sites);
- grafting sites;
- edema management;
- scarring management;
- other clinical rationale that does NOT meet AADL's eligibility criteria for burnscar garments.

6.0 QUANTITY LIMITS

- Quantity of burnscar garments authorized should be based on the client's clinical assessment.
- AADL's maximum quantities of five garments every twelve months should NOT be automatically authorized.
- Vendors can only bill based on the number of burnscar garments that have been provided, NOT based on the number of garments that have been authorized.

7.0 CLIENT RESPONSIBILITIES / INSURANCE COVERAGE

The AADL Program does not replace lost, stolen, or broken/damaged benefits. Clients should purchase homeowners'/tenants' insurance to cover the cost of replacements in these instances.

8.0 AUTHORIZER RESPONSIBILITIES

Authorizers are responsible for the following:

8.1 Ensure the Client:

- meets AADL's eligibility criteria as outlined in the Client Eligibility Criteria section of the general Policies & Procedures;
- meets the specific eligibility criteria outlined and authorized quantities based on the clinical assessment of the client's needs;
- wounds are healed prior to authorization;
- cost-share status is confirmed, and provide (if required) either an Alberta Seniors and Community Supports Cost-Share Exemption form #AADL1859 (for seniors) or Alberta Health and Wellness Application for Premium Subsidy form #AHC0208G (for non-seniors);
- signs the Client Declaration Form;
- is aware that they have a choice of three (3) vendors and that a full list of all AADL approved vendors is available;
- is provided with follow-up assessments;
- is aware that they may receive reduced quantities if their clinical needs change; when this occurs, vendors must supply the reduced quantity;
- is aware that the authorization is valid for a two-year period or at decreased period based on the authorizer's clinical assessment;
- is aware that that they may need to be-reassessed at least every two years;
- is aware that products authorized are only for the client that was assessed and authorized;
- is aware that quantities authorized are based on their assessed clinical need;
- is aware that the authorizer may complete a change form changing products or changing quantities based on their re-assessment;
- is aware that AADL does NOT pay for any brokerage fees and/or "rush" deliveries that may be requested by the authorizer and/or the client.

8.2 Assessments

Authorizers may only sign authorizations by an assessor that is an RN, PT, or OT and who is trained in assessing and fitting of burnscar garments.

8.3 Authorizations

- Authorizations are for a period of two years; however, it is the authorizer's clinical discretion to authorize for a shorter period of time (i.e. one year).
- Authorize postage only when needed.

9.0 VENDOR RESPONSIBILITIES: Summary for Authorizers

Authorizers please be aware that the following are vendor requirements as per their individual AADL contract for burnscar garments.

- Have a private wheelchair accessible fitting room.
- Employ at least one certified fitter that renews their training at least once every five years through a manufacturer's fitting course which is recognized by AADL.
- Have at least two different manufacturer's brands that clients can obtain their burnscar garments from.
- Document the client's fitting and garment provided.
- Follow the authorizer's directions on the authorization form.
- Cannot substitute without the authorizer's approval.
- If there is evidence of edema or any other concerns during the fitting, the vendor is NOT to proceed and will contact the authorizer immediately.
- Provide burnscar garments stockings based on the client's measurements.
- Cannot provide larger sizes; if the client wants a "bigger" size due to tightness, the vendor must NOT provide the garments and notify the authorizer.
- Clients are to demonstrate to the vendor and/or authorizer that they can don and doff the garments independently.
- If there are concerns regarding the client's ability to don and doff the garments, the authorizer is to be contacted.
- It is recommended that only one burnscar garment is provided initially.
- To conduct a follow-up three to four weeks after initial fitting.
- Only bill for garments that have been provided to the client, NOT for the quantity that has been authorized.
- Only bill for postage when it is NOT provided under the manufacturing pricing for burnscar garments.
- Be aware that AADL does not pay or any possible brokerage fee that the vendor may incur.
- Be aware that AADL does not pay for "RUSH" deliveries.