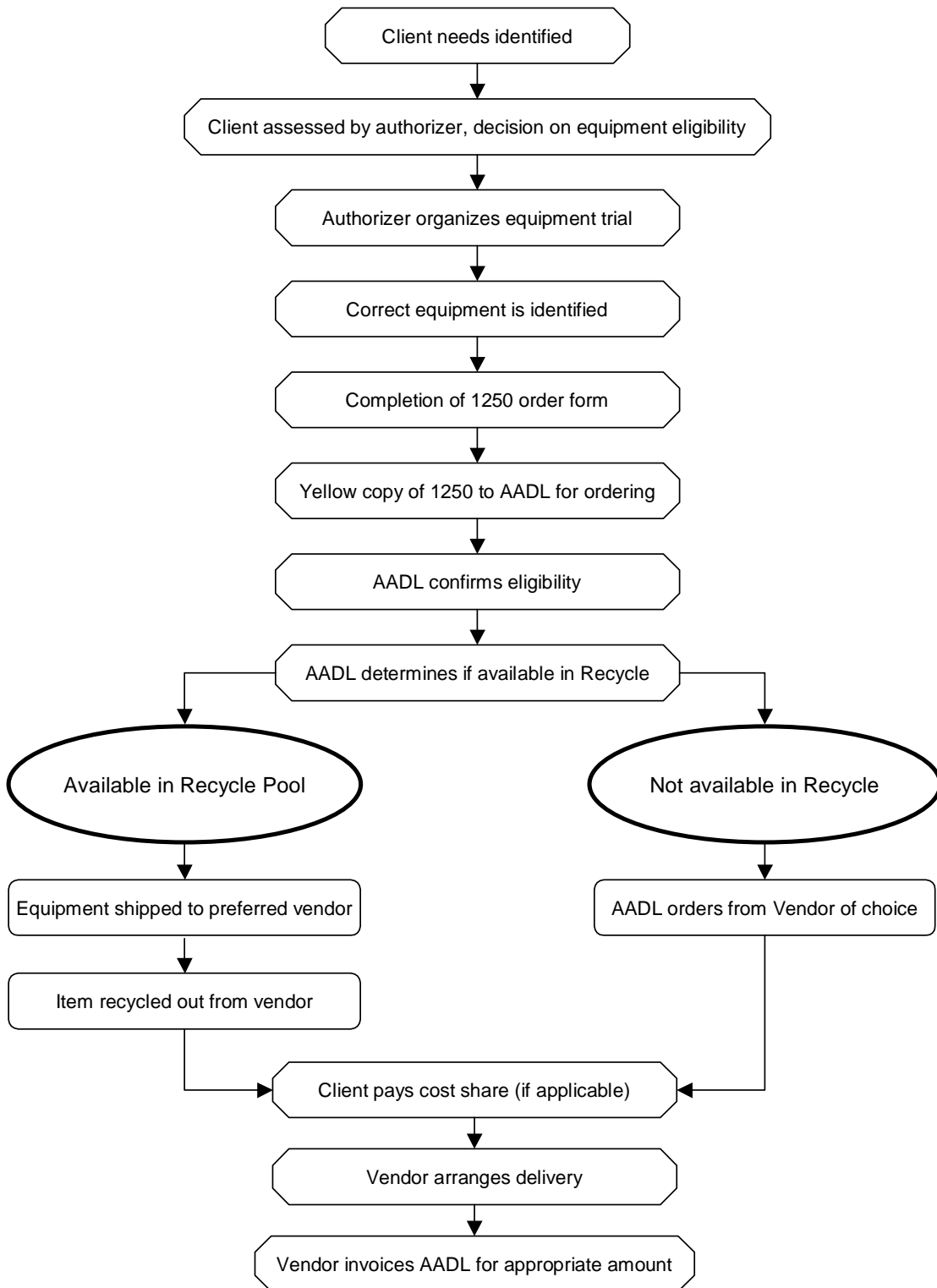


PEDIATRIC AND ADULT BATHING AND TOILETING AIDS

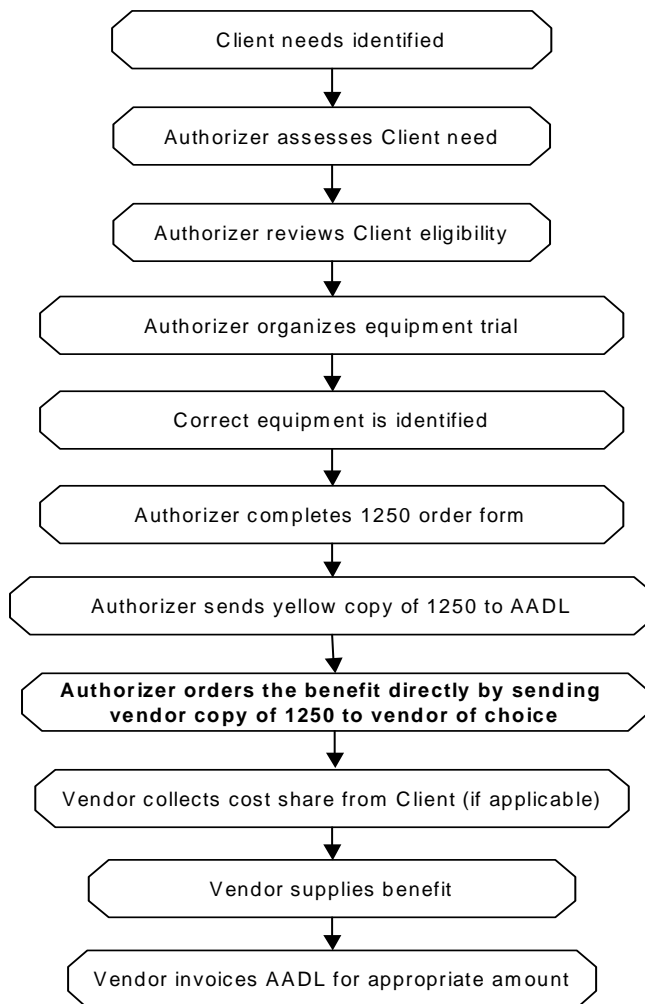
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	<ul style="list-style-type: none"> • 1250 Authorization Form • MSDA Guidelines – Authorizer Copy • MSDA Guidelines – Client Copy • Approved Products List • Vendor List 	

**1.0 PROCESS TO OBTAIN FORMALLY RECYCLED EQUIPMENT
(Benefits from APL which are labelled as “Return to Recycle Vendor”)**



2.0 PROCESS TO OBTAIN INFORMALLY RECYCLED EQUIPMENT (Benefits from APL which are labelled as “Return to Community”)



3.0 GLOSSARY OF TERMS

Equipment Trial

It is required that the client and caregiver try the equipment in the client's home before it is authorized. Vendors assist with the provision of trial equipment. Trial must include access to rooms in home. Bathroom equipment is to be tried "dry", not "wet". Clients who soil trial equipment will be responsible for purchasing the equipment.

Formal Recycle

All AADL owned equipment is formally recycled by AADL. When the client no longer needs the equipment, it is returned to a recycle vendor. When an authorizer requests large equipment for a client, AADL looks for it in the Recycle pool. When there is no suitable recycle equipment available in the recycle pool, then the program buys new from the preferred vendor.

Internal Transfer

An authorizer may reassign large equipment from a client who no longer needs it to one who does. Some restrictions apply. "Standard-plus" equipment may not be internally transferred. See "Z" section for instructions and sample of internal transfer documentation.

Palliative Clients

A client is deemed palliative if in the end stage of a terminal illness when care is focused on symptom relief and not cure. Palliative equipment orders receive priority when they are received in AADL.

Recycle In

The process that occurs when a large piece of equipment is returned to a recycle vendor. See "Z" section.

Recycle Out

The process that occurs when AADL assigns a piece of equipment from the recycle pool to a client. The equipment is refurbished, and sent out to the client. See "Z" section.

Recycle Pool

The equipment inventory owned by AADL and stored at various recycle vendor locations in the province.

Recycle Vendor

A recycle vendor is an AADL registered vendor who holds a contract for the supply, maintenance, storage, and recycle of Large Recyclable Equipment.

Recyclable Benefits

AADL purchased equipment that remains the property of the Government of Alberta and is loaned to clients for their use. When returned to AADL by the client, these items are refurbished and reused.

Standard-Plus

The term describing a situation when the client pays extra towards the cost of the equipment. It is owned by AADL because AADL contributes more than half the cost.

Upgrade

The term describing a situation when the client pays more than AADL towards the purchase of the equipment. It becomes the client's property because they contributed more than half of the cost of the item. AADL does not pay for parts or repairs for Upgrade equipment. There is rarely an Upgrade opportunity in the "G" section.

4.0 ABOUT THE "G" BENEFITS

This section contains bathing and toileting aids for adults and children.

4.1 CHILDREN

Catalogue numbers beginning with "K", only for those under 18 years of age.

Includes following benefits:

- high back toilet support
- bath/commode chairs
- shower/commode chairs
- bathing supporters
- toilet aids
- reclining bath chairs

4.2 ADULTS

Catalogue numbers beginning with "G". Includes the following benefits:

- stationary commodes
- wheeled commodes
- shower/commode chairs

5.0 SUPPLIER/VENDOR

Vendors for equipment on this Approved Products List (APL) are listed following the APL. They offer full sales and service for the manufacturers that they represent, and participate fully in the AADL recycle program. Equipment on this APL can **only** be purchased from this list of vendors. Formally recycled equipment must be returned to these vendors.

The vendor list is updated annually and is mailed with each new Approved Products List. It contains an alphabetical list of all the vendors who have entered into a purchasing agreement with AADL for the benefits for the current year. It includes the current business name and location, a listing of manufacturers who are represented by the vendor, a contact person at the business, and telephone/fax numbers for the business. This list may be updated during the year if vendor information changes.

6.0 AUTHORIZER

OT, PT, or RN who is trained and registered as an AADL program authorizer for large recyclable equipment.

7.0 GENERAL ELIGIBILITY

Eligibility for these benefits is as stated in the General Policies and Procedures.

7.1 RESIDENCE CRITERIA

These benefits are **not** provided to persons who are in a general hospital or a long-term care facility except as part of a definitive discharge plan.

7.2 SHORT-TERM USE

AADL equipment is **not** to be ordered for short-term use. AADL defines short-term use as when equipment is needed for less than six months. Short-term loans are often available through regional community loaner pools or the Red Cross equipment loaner programs, and equipment is also available for rent through vendors.

8.0 QUANTITY LIMITS

Based on assessed need, a client may have **one** item from AADL to serve a functional purpose.

AADL will not provide duplicate equipment. For example, a client may need a toileting aid such as a commode or a commode/shower chair from this APL. If the client already has an AADL-supplied raised toilet seat ("B" benefit), the request for a commode is refused as it is considered a duplication of equipment for same function. In this example, the client would require a successful Quantity and Frequency Review request to be eligible to receive a commode from AADL.

Similarly, if a client has a shower commode from AADL, they may not have a bath bench from the "B" section, as that would be viewed as duplication.

9.0 REPLACEMENT

A piece of equipment may be replaced when there has been a substantial change in the condition of the client with a resultant change of need. To change equipment for this reason will require a Quantity and Frequency Review request.

AADL will change equipment if the AADL program has assessed the equipment to be no longer economical to repair. No review is necessary.

When an authorizer or client believes that an item is worn out and needs to be replaced, the client must arrange for a large recyclable benefits vendor to assess the equipment's condition. The vendor will advise the program of the assessment, and will obtain the program's direction regarding repair or replacement. The authorizer/client will be advised.

10.0 OWNERSHIP AND RESPONSIBILITY

10.1 OWNERSHIP

The AADL program retains full ownership of all **formally recycled** equipment. The equipment is not for resale and must be returned to a recycle benefits vendor when the client no longer needs it, or when it has been replaced by AADL, or when the client moves out of Alberta or if for any other reason becomes ineligible for the benefit.

AADL-purchased equipment identified on the APL as "return to community" is still the property of the Crown. Although AADL does not formally recycle it, the client is expected to return the equipment to a local community recycle pool once it is no longer needed. It should not be resold.

10.2 CLIENT RESPONSIBILITY

The client (their family, trustee/guardian) is responsible to ensure reasonable care and maintenance of AADL-supplied equipment and will be responsible for replacement of equipment that is lost, stolen, or damaged due to misuse. AADL advises that the loaned equipment be added to the client's homeowner's or tenant's insurance policy.

AADL will provide repairs and maintenance to formally recycled equipment (see "Z" benefits).

11.0 STANDARD, STANDARD-PLUS AND UPGRADE EQUIPMENT

11.1 STANDARD

Benefits designated on the APL as "S" are fully funded by AADL (subject to cost sharing). All clients are eligible for these benefits if they have an assessed need. The items identified under "Return Equipment" as "Recycle" are owned and maintained by AADL.

11.2 STANDARD-PLUS

Benefits designated on the APL as “SP” are funded by AADL to a stated maximum contribution level (subject to cost sharing). There are generally similar items available on the APL that are available as standard benefits. A client may choose a Standard-Plus model, but will have to pay the amount that exceeds the AADL maximum contribution and is indicated as a “Client Upcharge”. This extra amount is less than the AADL maximum contribution and is not considered a cost-share payment. The items identified under “Return Equipment” as “Recycle” are owned and maintained by AADL.

11.3 UPGRADE

Upgrade benefits are rarely listed on the APL, but may be offered as a choice for clients. If a client chooses an item designated as “U” on the APL, the program will pay a maximum contribution (subject to cost sharing) towards the purchase. The amount that is the client’s responsibility to pay is greater than the AADL maximum contribution. The client will own the equipment and will be responsible for its ongoing maintenance and repair costs.

12.0 QUANTITY AND FREQUENCY REVIEW COMMITTEE (QFRC)

AADL staff have some latitude in making decisions on quantity and frequency. A committee meets monthly to review unusual requests regarding extra quantity of benefits or increased frequency of benefits. AADL does not generally approve a duplication of benefits. AADL does not expect to be asked to make changes to recently provided equipment. A Quantity & Frequency Review Request (QFR) form is required to make any change within 6 months of receipt of equipment.

Note: See sample of QFR form in the General Policies and Procedures section.

The authorizer must complete the QFR form. Information provided should be brief and accurate, and should describe the client’s need and situation. It can be faxed or mailed to AADL. It must be signed by the client or the person fiscally responsible for the client.

13.0 HOW TO USE THE APPROVED PRODUCTS LIST

The Approved Products List (APL) is always accompanied by a cover page which states the effective dates of the purchasing agreement. The APL is generally replaced annually. The APL is divided into two parts: children’s bathing/toileting aids (with a “K” number) and adult bathing/toileting aids (with a “G” number).

The first column identifies the AADL Catalogue Number. Children’s benefits begin with “K” and adult ones with “G”, e.g. “K015” is a “Child’s High Back Toilet Support”.

The product(s) listed under the “Description” header are available as choices. These may be the same product in different sizes, or products made by different manufacturers but similar in design and function.

“Benefit Status” column indicates whether AADL will pay for the full cost of the benefit (S = Standard), or if the client will have to pay some extra above the AADL maximum contribution (SP = Standard Plus).

“Return Equipment” column indicates whether AADL formally recycles the equipment, and where the equipment is returned to when it is no longer needed. It also advises who is to **actually order** the equipment (see processes on pages G-2 and G-3). The more expensive equipment, which is labeled “Recycle”, is formally recycled and is ordered and purchased by AADL office staff. The less expensive equipment, which is labeled “Community”, is community recycled and ordered by the authorizer in the same manner as a “B”, “C”, or “V” benefit.

“AADL Price after Discount” column indicates the amount AADL will pay towards the benefit. This amount is fixed for the duration of the purchase agreement term.

“Comments/Client Up charge” column contains any extra information that is needed when authorizing the benefit. It includes information such as when clinical information must be added to the 1250 form, that a prior approval is required, when the item is priced in American dollars, any extra amount the client needs to pay, and any eligibility restrictions.

Authorizers are asked to read all comments added to the APL as well as any information provided on the APL. The authorizer should be aware of the following:

- **Prior Approval:** Means the authorizer needs to add clinical information to the Authorization Form to justify the request. Do not phone the AADL office for prior approvals.
- **US \$:** Means the quote price on the APL is in American dollars. The actual cost will vary from day to day depending on the strength of the Canadian dollar.
- **Quantity:** Is one item for a function, unless otherwise stated. A client may have a shower commode (for both showering and toileting), or they may have a commode for toileting and a bath seat for bathing.

14.0 PRIOR APPROVAL PROCESS

Some benefits on the APL may require “prior approval”. Authorizers should not telephone AADL for this approval. Authorizers must supply extra clinical information on the 1250 form in the “Additional Information” section, and these requests for equipment are reviewed and approved by the AADL Manager, e.g. if ordering a heavy duty commode you must specify the client’s weight as directed on the APL.

15.0 TRIAL EQUIPMENT

The large equipment vendors will provide equipment for a trial period. They have requested that this period should not exceed three days. At the end of the trial period, the authorizer must arrange to have equipment returned. The client may not keep the trial equipment. There are two pages included in the Appendices which have been prepared by the Medical Surgical Dealers' Association for the use of authorizers and clients. They describe vendor expectations and client responsibilities for the trial equipment.

16.0 RENTAL EQUIPMENT

A client may enter a rental agreement with a large equipment vendor for temporary or short-term use of this type of equipment. AADL does not reimburse clients for any rental charges they may incur.

17.0 PRIVATELY OWNED EQUIPMENT

AADL does not pay to repair or maintain privately owned equipment. This is the client's financial responsibility.

18.0 WHEN CLIENTS REFUSE THE EQUIPMENT THAT HAS BEEN ORDERED

AADL has defined the following protocol for use when a client refuses to accept delivery of equipment that has been authorized and ordered for them.

AADL has an ongoing problem with clients refusing to accept delivery of equipment which has been ordered for them. Reasons for the refusal include: the caregiver doesn't want to use the equipment, there isn't space for the equipment in the home, the family does not want to pay the cost share charges, the family was not aware that the equipment was ordered for the client, and so on. Between the equipment trial, and the signing of the client Declaration Form, these issues should have been addressed prior to the equipment being authorized. As well as the financial implications of the refusal, both AADL and authorizer time has been wasted.

If the client/family refuses to accept equipment that has been ordered for them, the authorizer should advise them of the following:

- a) That if they refuse the equipment, AADL will not re-supply it until six months has elapsed.
- b) That if the family wants the equipment re-ordered, they must send in a family-generated letter to AADL for consideration of having the program supply an over-quantity of benefits and indicating they will accept the item. This will be attached to the authorizer's QFRC request.
- c) That if the request is approved, the replacement equipment will come only from the recycle pool. It will not be a new purchase.
- d) If the client refuses to accept equipment a second time, AADL will not provide it again if they change their minds.

19.0 INTERNAL TRANSFERS



An authorizer may transfer a piece of “G” large equipment from a client who no longer needs it to one who does. Please see the “Z” section for an example of the internal transfer documentation. Only standard benefits can be internally transferred. Standard-plus benefits must be returned to the recycle vendor and cannot be internally transferred. The item being internally transferred must be in good repair, be a good fit, and not need any parts changes. If this is not the case, the equipment should be recycled in and the authorizer should order an appropriate one for the client.

20.0 PALLIATIVE CLIENTS

Equipment orders for palliative clients may be faxed to AADL. They will be processed within a day.

21.0 PRODUCT INFORMATION AND SPECIFICATIONS

PEDIATRIC BATHING AND TOILETING AIDS

<p>K015 CHILD’S HIGH BACK TOILET SUPPORT</p>	
<p>Contoured ABS plastic, height adjustable back. Powder coated steel base mounts to toilet. High back support with harness for trunk and head support. Back can be removed easily so others can use the toilet. Includes seat reducer ring and splashguard. Base of back width 14.5”, back height adjustment 18” - 24”</p> <p>Columbia 4700 Small Columbia 4800 Large</p> <p>Accessory: Armrest/footrest assembly - Columbia 4925</p>	 <p>Armrest/Footrest Assembly</p>
<p>K016 PEDIATRIC COMMODE</p>	
<p>Otto Bock Aquanaut (Variety Ability System) Contoured seat and back, removable anterior support, independent foot support. Includes contoured sitting support, bi-level foot support, side laterals, and front trunk support.</p> <p>Removable hip pads accommodate growth.</p> <p>Holds 120 lbs. max.</p>	
<p>K017 PEDIATRIC SHOWER COMMODE (4 CASTERS) Client must have wheel-in shower</p>	
<p>Dynamic Health Kidz APC 310500 Two-way locking 4” casters, height adjustable flip back armrests, adjustable tension back, soft seat with hygiene opening, full seat cover, anti-tippers, commode pan.</p> <p>Seat width between armrests 13.5”, seat depth 14.5”, seat height 16” - 19”, back height 18”, overall width 18.7” (18” wide frame fits over most toilets).</p> <p>Holds 175 lbs.</p> <p>Accessories:</p> <p>310510 Short swing footrest 310511 Headrest 310513L Left lateral 310514R Right lateral</p>	

K018 PEDIATRIC SHOWER COMMUNE (WHEELCHAIR WHEELS)**Client must have wheel-in shower****Dynamic Health Kidz SPC 310501**

Self-propelling shower commode for user who is able to independently self-propel. Comes with 20" rear wheels, 2-way locking casters, height adjustable armrests, adjustable tension back, hygiene opening, full seat cover, anti-tippers.

Seat width between armrests 13.5", seat depth 14.5", seat height 16.5" - 19", back height 18", overall width 24" (18" wide frame fits over most toilets).

Holds 175 lbs.

Accessories:

310510 Short swing footrest

310511 Headrest

310513L Left lateral

310514R Right lateral

**K019 PEDIATRIC COMMUNE / SHOWER CHAIR WITH TILT****Client must have wheel-in shower****R82 the Swan**

Contoured fibreglass shell, with pommel and deep walls that provide lateral support.

Stainless steel frame, tilts 15 - 30 degrees, adjustable height.

Includes headrest, footrest, footrest rod, and pan.

Other options available but not listed on APL.

Size 5 only:

Seat 15" x 13", back height 29", seat to floor height 18.5" - 25"

Holds 176 lbs.



K023 PEDIATRIC COMMUNE / SHOWER CHAIR WITH TILT
Client must have wheel-in shower

R83 Flamingo

Several positioning options (tilt, recline). Use over toilet, tilted over sink or tub, wheeled into shower, or as bath seat (with suction cups). Adjustable seat to floor height 19.5" - 23.5", angle adjustable footrest, casters, aluminum frame folds, seat white molded plastic. Removable seat can be used as a bath seat. Includes mobile base, headrest, and commode pan.

Size 1 10" x 10", back height 14", holds 77 lbs.

Size 2 11" x 11.5", back height 15.5" seat, holds 110 lbs.

Size 3 12.75" x 13.5", back height 17" seat, holds 132 lbs.

Size 4 13.5" x 16.5", back height 18.5" seat, holds 154 lbs.

Accessories available on APL:

Side extenders (without back upholstery)

Mounting hardware

Suction cups



K025 PEDIATRIC TILT COMMODE WITH 5" CASTER**Maple Leaf Junior Tilt Commode**

Nickel plated epoxy coated frame, height adjustable base (21-23"), 5" castors (three directional casters lock and one directional lock), adjustable headrest, mesh back, drop arms, removable seat, gas struts for tilting, push handles, holds 180 lbs; available in two sizes only (12x14 or 14x14"). Can be ordered with wheelchair wheels for self propelling,

.Accessories: Side laterals
24" Wheelchair wheels

**K026 PEDIATRIC FOLDING COMMODE WITH 5" CASTERS****Maple Leaf Junior Escape Commode**

Nickel plated epoxy coated frame, 5" castors (three directional casters lock and one directional lock), adjustable headrest, mesh back, drop arms, removable seat, holds 180 lbs; available in two sizes only (12x14 or 14x14"). Can be ordered with wheelchair wheels for self propelling. Commode folds like a wheelchair.

Accessories: 24" wheels

**K037 PEDIATRIC COMMODE / SHOWER COMMODE**
Client must have wheel-in shower**Rifton Blue Wave Toileting System**

Can be used as free standing shower/commode, or over the toilet commode, or on the toilet. Comes with adjustable angle back (includes chest strap and head blocks), removable armrests. Seat and back assembly folds.

Seat comes in 2 sizes and fits one-size frame.

Overall width of frame 20.5"

Specify Components Needed:

E891	Frame	E853	Anterior Tray Small
E825	Seat Small	E854	Anterior Tray Large
E841	Seat Large	E856	Footboard
E892	Back Small	E855	Abductor
E893	Back Large Low	E857	Additional Mounting Bar
E895	Back Large High		








Small
30-50" tall





Large
48-72" tall





K046 CHILD'S BATH SUPPORT	
<p>Seat supports trunk to allow child to be seated upright in bathtub. Adjustable height yoke support for back, mesh sling for seat is bacteria and fungal resistant, adjustable belt. Child sits on mesh sling on floor of tub. Priced in US \$, price converted to CDN \$ on day of purchase.</p> <p>Columbia Wraparound 7200 Small (low back) Back width 8.5", height 9" - 14"</p> <p>Columbia Wraparound 7300 Medium (low back) Back width 12", height 10" - 14"</p> <p>Columbia Hi-Back 7700 Medium High back width 14", height 19" - 23.5"</p> <p>Columbia Hi-Back 7900 Large High back width 14", height 19" - 23.5"</p>	 <p>Small & Medium</p>
<p>Columbia Hi-Back 7700 Medium High back width 14", height 19" - 23.5"</p> <p>Columbia Hi-Back 7900 Large High back width 14", height 19" - 23.5"</p>	 <p>Medium & Large High Back</p>
K047 CHILD'S ADJUSTABLE RECLINING BATH CHAIR	
<p>Columbia Features: adjustable height, adjustable reclining back 30-70 degrees, frame rust proof, rip proof bacteria and fungal resistant mesh fabric, high back supports trunk and head. Two safety straps.</p> <p>Columbia 8500 Small – Holds 100 lbs. max. Seat 12"x10", back height 21", overall width 17", height 2" - 4.5"</p> <p>Columbia 8600 Medium – Holds 130 lbs. max. Seat 12"x14", back height 28", overall width 17", height 2" - 4"</p> <p>Columbia 8700 Large – Holds 180 lbs. max. Seat 17"x17", back height 31", overall width 19", height 6" - 9"</p>	
<p>Sammons Preston Alvena Bubble C4536 Tall back supports head and trunk, adjustable back angle 0-145 degrees, head support available as accessory, knee support. Aluminum frame, nylon seat. Seat 12.5" x 30", overall width 16", total height 70" Supports 50 lbs., recommended for 1.5 - 6 year old.</p> <p>Accessory: Headrest - Sammons Preston C4536B</p>	





<p>Otto Bock Robby Reclining Bath Chair Low height, compact and transportable. Independently adjustable head, back, seat and leg sections. Telescoping tubes for growth. Removable and washable net upholstery. Head section folds down.</p> <p>Size 1 overall length 115-133 cm, width 38 cm, weight 3.8 kg Size 2 overall length 147-173 cm, width 38 cm, weight 4.3 kg</p> <p>Accessory: Headrest</p>	
<p>K047 CHILD'S ADJUSTABLE RECLINING BATH CHAIR (CONTINUED)</p>	
<p>Rifton Blue Wave Mesh seat, seat removable so child can sit on tub and lean on back, adjustable legs lift seat from 5-18 cm, leg straps, reclines to flat.</p> <p>E514 Small 37 x 33 cm, back height 46 cm, holds 60 lbs. max. E524 Medium 37 x 33 cm, back ht. 64 cm, holds 120 lbs. max. E534 Large 37 x 42 cm, back height 81 cm, holds 160 lbs. max</p>	
<p>Snug Seat Manatee Bath Seat Bath seat with mesh cover, reclines in 4 positions, legs adjust to 4 height positions 5" - 17". Adjustable frame accommodates growth in depth. Comes with waist strap, headrest and lateral cushions. Colour: Blue mesh and blue straps only. Width 16" Seat holds 165 lbs.</p> <p>Size 1 882015 Seat depth 10"-13", back ht. 17", lower leg 11" Size 2 882025 Seat depth 13"-16", back ht. 23", lower leg 14.4"</p> <p>Other accessories available but not purchased by AADL.</p>	





ADULT BATHING AND TOILETING AIDS




G001 STATIONARY COMMUNE – VARIABLE HEIGHT	
<p>Guardian G30210 Aluminum frame with back, armrests, clip on seat. Height adjustable 18" - 22". Seat 19" x16". Overall width 21.25". Holds 250 lbs.</p>	
<p>Invacare 9630 Chrome plated steel frame, armrests. Height adjustable leg extensions provide 7 inches of adjustment. Snap on seat and lid. Holds 300 lbs.</p>	
<p>Artisan ATS 510 Metal coating, snap on seat, pail with lid, plastic armrest. Adjustable height 16.25" - 22.25". Holds 250 lbs.</p>	
G002 STATIONARY COMMUNE – VARIABLE HEIGHT – HEAVY DUTY	
<p>Invacare 6497 Welded steel frame, extra wide clamp on white seat with lid, rectangular pan and pan holder, armrests. Width between arms 21.75", seat 15.5x17.75 Seat to floor height 25 - 31". Holds 450 lbs.</p>	
<p>Guardian G30214 Painted steel extra wide frame, clip on seat, lid. Width between arms 20.5", seat depth 16". Seat height 18" - 22" Holds 400 lbs.</p>	



G003 STATIONARY COMMODE – FIXED HEIGHT – EXTRA H.D. (SPECIFY CLIENT WEIGHT)	
<p>Invacare 6500-BHD Steel frame, white seat flips up, rectangular pan. Width between arms 30", seat 27.75" x 21". Adjustable height 17" - 21" Holds 650 lbs.</p>	
G012 STATIONARY COMMODE – DROP ARM	
<p>Invacare 9669 Chrome plated steel frame, clamp-on seat with lid. Seat height 23.25" - 25.25", width 17.25". Holds 250 lbs. Accessory: Clamp on footrests - Invacare 6086</p>	
<p>Guardian G98202 Chrome plated steel, removable backrest, pail lid and splash guard. Width 23", depth 20", seat height 17" - 21". Holds 300 lbs.</p>	
<p>Guardian G98204 Chrome steel frame, foam padded seat, foam handgrips, adjustable height legs, pan included. Height 20" - 25", depth 18" - 20", width between arms 18.5", overall width 22" Holds 275 lbs.</p>	





G013 STATIONARY DROP ARM COMMODE– EXTRA H.D. (SPECIFY CLIENT WEIGHT)	
<p>JW Westman 11135 Overall width 26", seat 23" x 18", height adjustable 19" - 24", oversize drop arm, Holds 650 lbs.</p>	
<p>AMG 770-322 Rust resistant powder coated steel Arm mechanism snaps into place, 5 position height adjustable from 19.75 -23.25 ". Footprint 28x20". Holds up to 700 lbs.</p>	
G036 HEAVY DUTY COMMODE WITH CASTERS (SPECIFY CLIENT WEIGHT)	
<p>Chromoly frame, urethane arm pad, padded seat and back, seat cover, bowl.</p> <p>Maple Leaf COM2 20" seat width, overall width 22", 2 brakes. Holds 500 lbs.</p> <p>Maple Leaf COM3 23" seat width, overall width 24", 2 brakes. Holds 750 lbs.</p> <p>Accessory: Swing away footrest</p>	
G042 DROP ARM COMMODE WITH WHEELS (2 BRAKES)	
<p>Artisan ATS 500A Chrome plated steel frame, removable padded armrests, 5" casters, detachable swing away footrests with calf strap, removable vinyl padded seat, pan with lid, footrests. Rear locking casters. Seat 18" x 16", back height 20", seat to floor height 19", clearance 18". Holds 250 lbs.</p> <p>Accessory: 3" wheel extension 50-533-4</p>	

G043 FLIP-UP ARM COMMUNE WITH WHEELS	
<p>AMG Euro 770-375 4 locking swivel casters, tool-free swing-away footrests, flip-up arms, padded seat cover, 19" clearance over toilet. Holds 300 lbs.</p>	
G044 FOLDING COMMUNE WITH 5" CASTERS	
<p>Maple Leaf Escape Folding Commode Nickel plated epoxy coated folding frame, 5" casters (3 total lock and one directional), mesh back, plug in footrests, drop arms, removable seat, seat 18x18", holds 250 lbs. Folds like a wheelchair. Accessories 24" wheelchair wheels</p>	
G068 SHOWER COMMUNE CHAIR WITH WHEELCHAIR TYPE REAR WHEELS CLIENT MUST HAVE WHEEL-IN SHOWER: NO OTHER BATHING OR TOILETING AID ALLOWED	
<p>Aquatec Ocean SP Tools not needed for 5" adjustable height, tension adjustable back, removable height adjustable swing away footrests, 5" casters with locks, 24" wheels, flip up arms, commode pan with lid. Comes with standard hygiene recess opening seat. Seat width 19" x 18", seat height 19" - 23". Holds 287 lbs. Soft seat gel overlay can be purchased at client's expense.</p>	
<p>Dynamic RAZ SPC Self Propelling Height adjustable from 18.5 - 22", with three rear axle positions, 18x16", wheel locks, padded flip back armrests, soft seat with hygiene opening, and cover, 22" wheels, 5" casters, commode pan, quick release axels, anti-tippers, weighs 43 lbs, capacity 300 lbs, swing in and out adjustable leg rests. Accessories: Z705 Swing In/Out Footrest</p>	

<p>G068 SHOWER COMMODE CHAIR WITH WHEELCHAIR TYPE REAR WHEELS CLIENT MUST HAVE WHEEL-IN SHOWER: NO OTHER BATHING OR TOILETING AID ALLOWED (CONTINUED)</p>	
<p>Maple Leaf COM1 Molded urethane seat with hygiene recess opening, arm pads, cover, flip back arms, vinyl padded seat. Includes footrests. Seat height 22", seat width 18", large bucket, 2 brakes. Holds 250 lbs.</p>	
<p>G066 SHOWER COMMODE CHAIR WITH WHEELCHAIR TYPE REAR WHEELS EXTRA H.D. (SPECIFY CLIENT WEIGHT, NO OTHER BATHING / TOILETING AID ALLOWED) CLIENT MUST HAVE WHEEL-IN SHOWER</p>	
<p>Artisan ATS 600 Stainless steel, 24" mags Comes in three widths 20", 22", 24". Holds 550 lbs.</p>	
<p>Maple Leaf HD Shower Commode Note: Indicate size of wheels and whether footrests needed. Chromoly, urethane molded seat and armpads, flip back arms, vinyl padded back, molded cover. Includes footrests. 22" rear wheels gives seat height of 16" - 21", or 24" rear wheels gives seat height of 23" - 26". COM2 – 20" seat width, holds 500 lbs. COM3 – 22" seat width, holds 750 lbs. Optional width (SF2) 24" or 26"</p>	
<p>Gendron Bariatric Shower Commode Powder coat finish, open back, cushioned seat and back, hygiene access at front edge of seat, attendant wheel locks, removable arms, seat height allows positioning over conventional toilet, 10 degree back angle, 5 degree seat angle, removable rear anti-tips, removable foot rests. Holds 750 lbs. #5200 24" wide #5215 26" wide #5225 28" wide</p>	

G069 SHOWER COMMODE CHAIR WITH FOUR CASTERS (NO OTHER BATHING OR TOILETING AID ALLOWED) CLIENT MUST HAVE WHEEL-IN SHOWER	
<p>Aquatec Ocean Tools not needed for height adjustment. Comes with tension adjustable back, removable swing away footrests, commode pan with lid, 5" locking casters, flip up arms, standard hygiene recess opening seat. Seat 19" x 18", adjustable height 19" - 23" Holds 287 lbs. Soft seat gel overlay can be purchased at client's expense.</p>	
<p>Maple Leaf COM1 Seat 18x18", overall width 20", urethane molded seat, black seat cover, flip back arms, floor to seat height 22", back height 20", black vinyl padded back rest, 5" casters. Holds 250 lbs.</p>	
<p>Maple Leaf MedCom Comes with standard molded seat with hygiene recess opening and cover, nickel plated epoxy coated frame, four locking casters, contour back, pail and lid, flip back arms. Holds 280 lbs.</p>	

G065 SHOWER COMMODE CHAIR WITH FOUR CASTERS – EXTRA HEAVY DUTY (NO OTHER BATHING OR TOILETING AID ALLOWED) CLIENT MUST HAVE WHEEL-IN SHOWER	
<p>Artisan 600 ATS 600-5 Stainless steel frame, widths available in 20”, 22”, and 24”, locking casters. Comes with vinyl covered hygiene recess opening seat. Holds 550 lbs.</p>	
<p>Maple Leaf HD Shower Commode Chromoly frame, molded urethane seat and arm pads, molded cover, flip back arms, vinyl padded seat, large bucket. Includes footrests.</p> <p>COM2 – Holds 500 lbs, seat 20” wide, height 22” COM3 – Holds 750 lbs, seat 22” wide, height 22” Optional widths (SF2) 24” or 26” (750 lbs)</p>	

G067 TILT SHOWER COMMUNE CHAIR (NO OTHER BATHING OR TOILETING AID ALLOWED) CLIENT MUST HAVE WHEEL-IN SHOWER	
<p>Aquatec Ocean VIP Stainless steel frame, caster has swivel lock and directional lock on one rear caster, tilts 0 to 35 degrees, adjustable tension back. Comes with blow mold Soft Seat with hygiene recess opening. Seat 19.5" x 18", back height 21", height adjustment without pan 17.5"-21", height under seat with pan 16.5"-20.5". Holds 332 lbs. max.</p>	
<p>Maple Leaf Tilt Shower Commode Nickel plated epoxy coated frame, 4 locking casters, adjustable headrest, mesh back, flip back arms, pail and lid. Comes with plastic seat with toilet opening. Holds 280 lbs.</p>	
<p>Dynamic STC Tilt Shower Commode With 2 locking casters, stainless steel, 37 degrees of posterior tilt, flip back arms, soft seat, swing in and out adjustable height footrests, adjustable height legs, adjustable headrest. Comes with Soft Seat with hygiene recess opening and cover. Seat 18" x 18", seat height 21.5" - 24", Holds 350 lbs.</p>	
<p>Advanced Medical Roll in Shower Buddy With 5" locking casters, aluminum and stainless steel frame, removable and adjustable footrests, Adjustable neck rest, foldaway removable arms, vinyl padded seat. Seat 18x17", back height 19", Seat to floor height 24", maximum toilet clearance 18", Holds 440 lbs.</p>	

2.0 APPENDICES

- 1250 Authorization Form
- MSDA Guidelines – Authorizer Copy
- MSDA Guidelines – Client Copy
- Approved Products List
- Vendor List



SS0000
Alberta Aids to Daily Living (AADL)

Tel: (780) 427-0731 www.seniors.gov.ab.ca

Authorization

TERMS AND CONDITIONS on the back of this form must be read. After reading it, sign and check off one of the boxes at the bottom of this form.

This is to certify the property and/or services ordered/purchased hereby are being purchased by Alberta Seniors and Community Supports, which is part of the Alberta Crown or is listed as a tax-free Government of Alberta agency, and are therefore not subject to the Goods and Services Tax.

Note: This form is not to be used for wheelchair orders. Use form AADL1251.

Section 1 – General Information: Please fill out completely.

Client Assessment Date 2 0 0 7 0 7 0 7	Client's Preferred Vendor (name and address) Medical Equipment Company	Vendor Number 0000012345 001
Authorizer Number P T 0 0 0	Client Personal Health Number 9 8 7 6 5 4 3 2 1	Client Residence (use code on cover) 0 1 <input type="checkbox"/> Palliative <input type="checkbox"/> QFR
Primary Diagnosis (use code on cover) 2 7	Other Additional Diagnoses (Specify) C5-6 Incomplete	Authorization Expiry Date Y Y Y Y M M D D
Client Name (Last) Doe	(First) Jane	Gender <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female
Mailing Address/Street Address Box 876		City/Town/Municipality Ponoka
Delivery Address (if different than above) 215 - 3 Street East		Postal Code T 0 M 0 X 0
Alternate Contact Name		Client Phone Number (403) 4 4 4 - 4 4 4 4
Relationship to Client		Phone Number () -

Section 2 – Benefit Information: Do not combine with recycle and community benefits. One recycle benefit per authorization form.

AADL Catalogue Number	Quantity (see manual)	Description	AADL Office Use Only		Vendor Number	
			Inventory Number	Serial Number	Amount	Amount
G 0 6 7 0 0 1		Aquatec Ocean VIP			\$	▲
					\$	▲
					\$	▲
					\$	▲
					\$	▲
					\$	▲
					\$	▲
					\$	▲
					\$	▲
					\$	▲

Section 3 – Clinical Information Additional Information Internal Transfer Equipment Parts Change

Prior approval information: Client needs tilt in order to sit upright without falling forward.

Client has wheel-in shower.

Section 4 – Authorizer Information

Authorizer Last Name W O N G	Assessor Last Name S M I T H
Authorizer First Name J O E	Assessor First Name S U E
Authorizer Telephone No. 780-481-2000 Fax No. 780-481-2002	Assessor Telephone No. 780-481-2001 Fax No. 780-481-2002
Facility Name	Facility Name
Signature X J Wong	Signature X S Smith

Section 5 – Client Declaration

- I have read and understand the Terms and Conditions on the back of this form.
- I understand this Client Declaration must be completed and signed before any order can be placed.

Note: If the client is unable to sign, provide the name and phone number of the individual who is financially responsible for this client (Minor: Parent/Legal Guardian, Adult: Informal Trustee/Enduring Power of Attorney/Legal Trustee). This individual is also required to sign and print their name on this form on behalf of the client.

Signature of Client / Individual for client	Name (Please PRINT)	Relationship to Client	Date	Phone Number (if not client)
X J Doe			July 7/07	()

Yes No I consent to the use of my personal information for quality monitoring and program improvement, which may include telephone, mail, or web-based surveys. All personal information will be protected in accordance with the provisions in Alberta's Freedom of Information and Protection of Privacy Act.

AUTHORIZER COPY

AADL VENDOR POLICIES FOR USE OF ASSESSMENT EQUIPMENT UNDER THE ALBERTA AIDS TO DAILY LIVING (AADL) PROGRAM

These rules are developed to assist Clients, Authorizers and Vendors in better assessing specific equipment for Clients while at the same time protecting the equipment owned by the Vendor from damage by either the Client, Authorizer or shipping company.

REMEMBER:

- Equipment can be assessed by a number of different methods. With the Vendor and Authorizer working closely together, an effective assessment can be done with no damage to equipment.
- Assessment equipment is owned by the Vendor and is new equipment. This equipment is costly not only to buy but also to repair.

A. GENERAL RULES:

1. All equipment must be handled in a manner that will ensure it is returned to the Vendor in the same condition that it was received.
2. Where equipment was shipped to a Client or Authorizer in a box, it must be shipped back to the Vendor in the same box to protect it during shipping.
3. The time equipment is required for assessment will vary by Client and type of equipment; however, the **maximum** times for specific items are:
 - Wheelchairs – Manual or Power 2 Days
 - Commodes/Toilet Seats/Transfer Seats 1 Day
 - Patient Lifters (Floor And Bath)/Bath Supports 1 Day
 - Cushions and other Wheelchair Accessories 1 Day
4. Assessment is for fitting and assessing functionality. It may not be the exact size or have all possible options available. However, if **Authorizers and Vendors** use their professional judgment, a proper assessment can be done with the equipment provided.
5. Assessment equipment is not the equipment that will be ordered by AADL for the Client and therefore it must be returned to the supplying Vendor as set out in the timelines above. Rental equipment is available from most Vendors for the period to the date the final AADL purchased equipment is supplied. AADL does not reimburse for rental costs.

B. SPECIFIC RULES:

1. Equipment that is subject to soiling or contamination by a Client during assessment must be protected to eliminate any possibility of this occurring. Examples of this are:
 - Incontinent Client in a wheelchair: Use protective pads on upholstery.
 - Commodes/Transfer Benches/Toilet Seats/Bath Supports/Slides should not be used in an actual daily routine where they can become soiled or contaminated, but rather should be given a “dry run” assessment where they are not used in an actual daily routine.
 - Cushions should be assessed with a maximum of one day’s use, **protecting** the cushion at all times against contamination. In most cases, cushions can be assessed in a matter of hours using proper assessment techniques as set out by each manufacturer.
2. Damages to equipment caused by either the Authorizer or Client during the time the equipment is being assessed is the responsibility of the person who caused the damage and the Vendor has the right to recover these damages.

These rules are set out to ensure that adequate equipment is provided to Clients and Authorizers for assessment purposed while at the same time providing protection to the Vendor’s equipment. By each of the Client, Authorizer and Vendor having the right attitude and respect for each other’s responsibilities and property, the assessment process can run with a minimum of problems.

THANK YOU FOR YOUR HELP IN SAFEGUARDING OUR EQUIPMENT.
Medical Surgical Dealers' Association of Alberta

CLIENT COPY

AADL VENDOR POLICIES FOR USE OF ASSESSMENT EQUIPMENT UNDER THE ALBERTA AIDS TO DAILY LIVING PROGRAM

These policies have been developed to assist the Authorizer, the Client and the Supplier of the assessment equipment in assessing Client's needs, and as well, to protect the Supplier's equipment during the assessment period.

GENERAL POLICIES:

1. The maximum time equipment is provided for assessment is:
 - Wheelchairs – Manual or Power 2 Days
 - Commodes/Toilet Seats/Transfer Seats 1 Day
 - Patient Lifters (Floor And Bath)/Bath Supports 1 Day
 - Cushions and other Wheelchair Accessories 1 Day
2. Equipment that is subject to soiling or contamination during assessment must be protected to eliminate this possibility. Remember, a commode does not have to be put to actual use to be properly assessed and fitted. Professional judgment can be made on the proper size to be ordered.
3. Assessment equipment may not be the exact equipment that will be ordered for the Client:
 - It must be returned to the supplying Vendor within the time set out above in the same condition it was sent.
 - Rental equipment is available from most Vendors for the period until the equipment is delivered for the AADL Program.
4. Damages to or soiling of assessment equipment in the possession of the Client or Therapist is their responsibility. The AADL Vendor has the right to recover these damages or cleaning charges.

TREAT THE ASSESSMENT LIKE YOU WOULD WHEN YOU TEST DRIVE A NEW VEHICLE (A **SHORT TEST DRIVE, NOT A ONE-MONTH TRIAL**) AND THE ASSESSMENT PROCESS WILL WORK.

THANK YOU FOR YOUR HELP IN SAFEGUARDING OUR EQUIPMENT

Medical Surgical Dealers' Association of Alberta