

VENDOR POLICIES FOR USE OF ASSESSMENT SEATING EQUIPMENT UNDER THE ALBERTA AIDS TO DAILY LIVING PROGRAM

These policies have been developed to assist the Authorizer, the Client and the Supplier of the assessment equipment in assessing Client's needs, and as well, to protect the Supplier's equipment during the assessment period.

GENERAL POLICIES:

1. The maximum time equipment is provided for assessment is:
 - Wheelchairs – Manual or Power: 1 week
 - Seating Components, Wheelchair Cushions and other Wheelchair Accessories: 1 week
2. Equipment that is subject to soiling or contamination during assessment must be protected to eliminate this possibility.
3. Assessment equipment may not be the exact equipment that will be ordered for the Client:
 - **It must be returned to the supplying vendor within the time set out above in the same condition it was sent.**
 - Rental equipment is available from most Vendors for the period until the equipment is delivered for the AADL Program.
4. Damages to or soiling of assessment equipment in the possession of the Client or Therapist is their responsibility. The AADL Vendor has the right to recover these damages or cleaning charges.

Treat the assessment like you would when you test drive a new vehicle (***a short test drive, not a one month trial***) and the assessment process will work.